



SIGN PERMIT APPLICATION

Town of Shallotte P O Box 2287 Shallotte NC 28459
Phone: 910-754-4032 Fax Phone: 910-754-2740

Sign Permits - \$2.00 per sq. ft. Minimum of \$25.00

Applicant: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephones Number(s): _____ Fax Number: _____

Property Address: _____

Property Owner: _____

Business Name: _____ Tax Parcel No: _____ Zoning District: _____

Type of Sign:

Freestanding/Monument - Total height of freestanding sign (from ground to top of sign) _____ ft

Does the freestanding sign include an LED or Electronic Message Center? _____ If so, sq. footage _____

Wall Sign(s) - Number and size of wall sign(s) requested: _____

Other (Description) _____

Sign Dimensions: Height _____ x Width _____ = Total Sq. Ft. _____

Site Drawing Submitted:

Site Drawings are Required - A drawing or image of the building façade indicating the proposed location of the sign(s), height, dimensions, and square footage for all wall signs.

A detailed drawing or sketch showing the sign, its dimensions, and location in relation to property lines, rights-of-way, site distance triangles, and existing signs for all freestanding/monument signs.

Brunswick County Building Inspections/Central Permitting Requirements:

Brunswick County performs all building and fire inspections for the Town of Shallotte. Please check with Brunswick County to see if they will require any type of permits for your project.

Applicant Certification: I certify that I am authorized to make this application, that the information provided is correct to the best of my knowledge, that I am authorized to grant, and do grant, permission to the local zoning official to enter on the property described above for the purpose of inspections. I understand that if this application is approved that giving false information or if failure to meet any conditions of the approval, shall result in the revocation of any permit(s) based upon this certificate.

Applicant(s) Signature

Applicant(s) Print Name

Date

After consideration and review of the zoning compliance permit application, I have determined that the applicant is in compliance with all Town ordinances, which relate to structures erected or situated within the Town of Shallotte.

Zoning Official

Date