

**SHALLOTTE BOARD OF  
ALDERMEN  
REGULAR MEETING AGENDA May 3,  
2022  
5:15 P.M.**

The Shallotte Board of Aldermen met for a regular meeting on May 3, 2022 at 5:15 p.m. in the meeting chambers located at 110 Cheers Street with Mayor Walt Eccard presiding.

Aldermen present: Larry Harrelson, Gene Vasile, Carson Durham, and Jimmy Bellamy

Staff present: Mimi Gaither, Robert Waring, Debra Horn, Dan Formyduval, Paul Dunwell, Adam Stanley, Robert Gravino and Attorney Laura Thompson

**I. CALL TO ORDER**

Mayor Eccard called the meeting to order. A motion was made by Carson Durham seconded by Gene Vasile to open the meeting. Motion carried 4 yes 0 no.

**II. SWEARING IN – POLICE CHIEF ADAM STANLEY**

Chief Adam Stanley received the Oath of Offices as he was sworn in as the new Town of Shallotte Police Chief.

**III. INVOCATION & PLEDGE**

Fran Solone-Pelletier gave the Invocation followed by the Board and audience reciting the Pledge of Allegiance.

**IV. FIRE DEPARTMENT PRESENTATION – TJ DELUCA**

TJ Deluca with NCLM presented a certification the Shallotte Fire Department for the completion of the Risk Assessment Program. Shallotte Fire Department and Shallotte Police Department make Shallotte the first municipality in North Carolina to complete the both training programs.

**V. AGENDA AMENDMENTS & APPROVAL OF AGENDA**

A motion was made by Gene Vasile seconded by Larry Harrelson to approve the agenda. Motion carried 4yes 0 no.

**VI. PUBLIC COMMENTS (3 minutes or less per person please)**

## VII. DEPARTMENT REPORTS

1. Police
2. Fire
3. Planning

### a. **Planning Board Member appointment**

The Board of Aldermen suggested a committee be formed to review applications for two vacancies on the Planning Board. Serving on the committee will be Mayor Walt Eccard, Aldermen Carson Durham and Gene Vasile, Town Manager Mimi Gaither and Assistant Town Manager/Planning Director Robert Waring.

### b. **Smith Avenue/Northside Drive Discussion**

Megan Powell representing B & B Crane attended the meeting to give an update on their incomplete project. Staff requested Ms. Powell to email an updated project report for review so reporting could be given to Judge Disbrow regarding the pending litigation. After discussion, the Board recommended staff to review the updates and this item to be placed back on the June agenda.

4. Public Utilities

### a. **NCDOT Engineering Agreement**

Public Works requests the Board of Aldermen's approval to enter into agreement with NCDOT in order to contract the engineering associated with any necessary relocation of any town utilities associated with the Carolina Bay Parkway project.

A motion was made by Carson Durham, seconded by Gene Vasile, to authorize staff to enter into the NCDOT Engineering Agreement. Motion carried 4 yes 0 no.

### b. **Water Bill Adjustments**

1. Highland Forest Group HOA
2. Southeastern Healthcare
3. T & G Properties
4. T & G Properties

A motion was made by Jimmy Bellamy, seconded by Gene Vasile, to authorize staff to make water bill adjustments to accounts listed above. Motion carried 4 yes 0 no.

### c. **Withers Ravenel - MRF Study Contract**

A motion was made by Larry Harrelson, seconded by Carson Durham, to authorize staff to enter into the MRF Study Contract with Withers Ravenel. Motion carried 4 yes 0 no

5. Finance

6. Media & Events

### a. **Approval Large Event – Freedom 5K 7.2.22**

A motion was made by Jimmy Bellamy, seconded by Carson Durham, to approve the Freedom 5K large event, pending payment and Police and Fire Department approval. Motion carried 4 yes 0 no.

7. Administration

8. Mayors Monthly Activities

## VIII. CONSENT AGENDA

A motion was made by Carson Durham seconded by Gene Vasile to approve the following consent agenda items:

9. March 1, 2022 Regular Meeting Minutes
10. April 5, 2022 Regular Meeting Minutes
11. April 6, 2022 BOA Retreat Minutes
12. April 27, 2022 Budget Workshop Minutes
13. BA-21-22-17 BA 21-22-18 and BA-21-22-19

Motion carried 4 yes 0 no.

## IX. PUBLIC HEARING (1)

### PETITION FOR VOLUNTARY ANNEXATION: EUBY AND DEBRA BLACK, 1652 VILLAGE POINT ROAD

Mrs. Black has submitted a petition for the voluntary annexation of property located at 1652 Village Point Road, Shallotte, NC (Parcel ID # 23018019). The property owners have requested that the property be zoned Residential-10.

1. A motion was made by Jimmy Bellamy seconded by Gene Vasile to open Public Hearing (1). Motion carried 4 yes 0 no.
2. Public Comments/Questions
3. A motion was made by Jimmy Bellamy seconded by Gene Vasile to close Public Hearing (1). Motion carried 4 yes 0 no.
4. Board Comments/Questions
5. A motion was made by Gene Vasile, seconded by Carson Durham to approve the Board of Aldermen Zoning Statement of Consistency. Motion carried 4 yes 0 no
6. A motion was made by Carson Durham seconded by Gene Vasile to approve Ordinance 22-03, annexing property located 1652 Village Point Road (Parcel ID # 23JB019). Motion carried 4 yes 0 no.

## X. PUBLIC HEARING (2)

### PETITION FOR VOLUNTARY ANNEXATION: THE TIDES OF SHALLOTTE, LLC, 50.4 ACRES LOCATED ALONG HIGHWAY 130 (SMITH AVENUE) PARCEL 190001901.

Mr. Watson Caviness has submitted an Annexation Petition for property located along Smith Avenue (Hwy 130) Shallotte, NC (Parcel ID# 190001901 ). No additional zoning changes are requested.

1. A motion was made by Jimmy Bellamy seconded by Larry Harrelson to open Public Hearing (2). Motion carried 4 yes 0 no
2. Public Comments/Questions

3. A motion was made by Carson Durham seconded by Gene Vasile to close Public Hearing (2). Motion carried 4 yes 0 no.
4. Board Comments/Questions
5. A motion was made by Gene Vasile seconded by Jimmy Bellamy to approve Annexation Ordinance 22-04 annexing property along Smith Ave. (Parcel ID# 190001901). Motion carried 4 yes 0 no.

**XI. DISCUSSION ITEMS**

**XII. ADJOURN**

A motion was made by Jimmy Bellamy seconded by Carson Durham to adjourn the meeting at 6:40pm. Motion carried 4 yes 0 no.

Respectfully submitted,