

# EXHIBIT A



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## Town of Shallotte Fee Schedule

Effective July 1, 2023

### I. Administration

Copies -	8 1/2 x 11 (B & W)	25¢ ea - first 10 pgs, 5¢/pg thereafter
	8 1/2 x 11 (Color)	35¢ ea - first 10 pgs, 10¢/pg thereafter
	11 x 17 (B&W)	35¢ each
	11 x 17 (Color)	45¢ each
Large Format Printing (larger than 11 x 17)		
	B&W	\$1.00/Square Foot
	Color	\$2.00/Square Foot

### II. Sewer Tap/Connection Fees

Sewer	<b>Residential</b>	
	Gravity	\$1,500 - \$5,500.00 if asphalt removal required
	Pressure	\$8,500*
		*(Actual costs if greater than above fees in cases of bores, etc.) 60' - Bore - \$720.00
	<b>Commercial</b>	
	Pressure	Sm. - \$13,800*
		Lg. - \$15,800* (Or actual costs if higher)
		*(Actual costs if greater than above fees in cases of bores, etc.)

**Additional Sewer User Fees Are Charged for the Following Areas-Please Inquire at the Utility Department:**

**Village Point Road/Shallotte Point Area** - \$300 per residential unit minimum (plus \$172 per bedroom over 3 bedrooms); \$500 per commercial unit for up to a 1-inch line/meter (plus \$500 per ½ inch line/meter size greater than 1 inch).

**Past 419 Lightwood Lane** - \$500 per residential lot minimum

**Frontage Road** – A \$50.00 per lot or unit fee for all development accessed via the intersection at Frontage Rd and Hwy 17 Business.

**III. System Development Fees**

In response to the House Bill 436, The Town of Shallotte had retained McGill Associated to complete a system development fee analysis. Based on the Town of Shallotte’s existing system capacity, the development fee, in accordance with HB 436 rules for an Equivalent Residential Unit (ERU) for sewer was calculated to be \$7,981.00. ERU is defined as the water and sewer capacities required to serve the most typical user type, which is a three-bedroom, single-family dwelling.

After careful review and consideration by the Town of Shallotte Board of Aldermen the following Development Fees have been established for the Town of Shallotte:

**Town of Shallotte System Development Fees: Equivalent Residential Unit Calculation**

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Cost Justified System Development Fee Calculation	Cost of Capacity	Customer Demand	Cost per Unit Capacity
Sewer System	\$16.63	360 GPD	\$5,987.00

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The fee for other types of development can be calculated by applying the calculated cost of capacity per gallon of flow per day to the water and wastewater demand for various uses as defined by the NC administrative Code 15A NCAC 18C .0409 and 15A NCAV 02T .0114 using fees in the table mentioned above. The Town is charging 75% of the allowable unit.

#### IV. Planning and Zoning

A separate fee is due for each activity or service requested below and shall be paid in full upon submission of an application or petition. The Town will take no action on any submission for which a fee is outstanding.

<b>Administrative Actions</b>	
Zoning Compliance – General	\$50.00
Zoning Certification	\$50.00
Sign Permit	\$2.00 per square foot (\$25.00 minimum per sign)
Driveway	\$60.00
Sewer Modeling by Town’s Engineer	\$300.00
Minor Subdivision/Exempt Division	\$15.00
<b>Legislative Actions</b>	
Rezoning Petition	\$330.00 <sup>1</sup>
Annexation Petition	\$225.00 <sup>2,3,4</sup>
Text Amendment	\$330.00 <sup>1</sup>
<b>Quasi-Judicial Actions</b>	
Special Use Permit	\$360.00 <sup>1,3</sup>
Variance, Appeal, or Interpretation	\$460.00 <sup>1,3</sup>
<b>Development Plan Review Fees</b>	
Site & Landscaping Plan - Non-Residential	\$100.00 plus \$0.02 per gross square foot
Site & Landscaping Plan - Residential	\$100.00 plus \$10.00 per dwelling unit
Master Development Plan - Non-Residential	\$100.00 plus \$20.00 per gross acre
Master Development Plan - Residential	\$100.00 plus \$5.00 per dwelling unit
Preliminary Plat - Major Subdivision	\$100.00 plus 10.00 per lot
Final Plat - Major Subdivision	\$100.00 plus 10.00 per lot
Infrastructure Guarantee Action - Surety Bond	\$2.50 per \$1,000.00 value
Infrastructure Guarantee Action - Letter of Credit	\$1.00 per \$1,000.00 value
Infrastructure Guarantee Action- Cash Bond	\$0.25 per \$1,000.00 value
Traffic Impact Analysis	\$300.00 each
Stormwater Permit - Commercial	\$500.00 per impervious acre (\$500 minimum)
Stormwater Permit - Residential	\$250.00 per impervious acre (\$250 minimum)
<b>Development Fees (in lieu of construction)</b>	
Sidewalks - 8-foot width	\$250.00 <sup>5</sup> per linear foot
Sidewalks - 5-foot width	\$150.00 <sup>5</sup> per linear foot
Parking	\$2,500.00 per space
<p>NOTES:</p> <ol style="list-style-type: none"> <li>1. Includes \$180 public notice fee.</li> <li>2. Includes \$45 public notice fee.</li> <li>3. Includes \$30 recording fee.</li> <li>4. Add \$25 per page plat recording fee.</li> <li>5. Add \$25.00 per linear foot in lieu of gutter installation.</li> <li>6. Applicable to all fees above, the Planning Director or Zoning Administrator may impose a fifty percent (50%) resubmittal fee for projects requiring resubmittal of plans or other necessary documents if the original submittal is deemed to be inadequate or insufficient and significant re-review is necessary.</li> </ol>	

### Additional Information and Requirements

- The Town reserves the right to charge actual costs for special circumstances that require review above the norm or if the Town needs to hire a specialist (engineer, attorney, surveyor, etc.) to further review a proposal. Likewise, any other associated review, advertising, or recording fees shall be passed on to the applicant.
- Unless otherwise noted, all fees must be paid prior to receiving a Zoning Compliance or a Certificate of Occupancy.
- Any previously approved PUD, PRD, or subdivision that was approved prior to July 1, 2002 is exempt from the per lot review charge unless significant changes occur to the originally approved plans or extra lots are added to the project.

### V. Code Abatement / Repair Fees

Labor: \$50 per man per hour

Lawn Mower: \$55

Side Cutter: \$80

Chain Saw: \$65

Backhoe: \$175 per hour

Excavator: \$225 per hour

Truck: \$55 per hour

Pump Truck: \$150 per hour

Vac Truck: \$185 per hour

Administrative Fee: \$75 per occurrence

Tipping Fees: Any fee occurred will be added to cost

\*There will be a minimum charge of 2 hours for all equipment unless otherwise noted.

\*The Town may adjust fees as needed so as to capture the total abatement cost.

\*Repairs may include other parts at cost.

**VI. Police Department**

Accident Reports	\$ 5.00
Fingerprinting (scanned)	\$20.00
Security (contract needed)	\$55.00 per hour

**VII. Rentals (Park and Recreational areas)**

Sunnyside is currently not available for rentals.

**Rourk Gardens & Riverside Park**

	<u>Charge</u>	<u>Deposits</u>
3 hours	\$ 50.00	\$100.00*(**)

If Electric is used, a \$10.00 fee will be imposed and will be taken out of the deposit.

**Mulberry Community Center:**

	<u>Charge</u>	<u>Deposits</u>
Whole day use:	\$ 100.00	\$100.00*(**)

Civic groups who would like a yearly contract for usage once a month is \$300.00 per year subject to availability. Twice a month is \$400.00. If additional days are requested (subject to availability) a \$25 cleaning fee will be imposed.

**Mulberry Park:**

	<u>Charge</u>	<u>Deposits</u>
Picnic Shelter (3 hours)	\$ 50.00	\$100.00*(**)

\*Other Damage Charges will be imposed if damages exceed deposit.

\*\*Trash disposal fee will be imposed if trash from event is not taken to the dumpster.

\*\*\*No fees are waived for any portion of Mulberry Park / Mulberry Community Center.

**Park Hours are from Dawn to Dusk.**

Deposit Refund for all facilities (after inspections) and letter of request. **If no request is submitted, deposit is forfeited after 45 days.**

## **VIII. Fire Department Fees**

Repeated or Continual Alarm Malfunction – (12 Month period from July 1 to June 30)

First Alarm – N/C

Second Alarm – N/C

Third Alarm - \$75.00

Fourth Alarm - \$100.00

Fifth Alarm - \$150.00

Each subsequent alarm - \$175.00

Intentional Misuse of an Alarm

First Alarm - \$275.00

Each subsequent alarm - \$300.00

Fire Watch and Medical Coverage

Class “A” Pumper - \$250 per “Event”

Fire Officer - \$100 per hour

Engineer - \$75 per hour

Firefighter - \$50 per hour

Emergency Medical Technician - \$50

Parking in Fire Lane - \$50

Third Party Fire Flow Verification - \$150

**Fire Marshal Services** – County Fees may apply - 253-5383

### VIII. Utility Rate Schedule - Sewer

#### In-Town Sewer Rates\*

Admin Fee	\$12.00 per billing period	(Min Charge- \$78.18 (6,000 gal and less))
0 – 10,000:	\$11.03 per 1,000 gallons	
10,001 – 20,000:	\$12.94 per 1,000 gallons	
20,001 – 30,000:	\$13.28 per 1,000 gallons	
30,001 – 40,000:	\$13.63 per 1,000 gallons	
40,001 – 50,000:	\$13.99 per 1,000 gallons	
50,001 +	\$14.84 per 1,000 gallons	

\*All sewer fees posted are for a bi-monthly billing. Out-of-town customers will pay 1.5 times the in-town rates set forth above. (Effective Dec 2013)

#### **Other Sewer Fees:**

Application Fee – \$20.00 - This fee will determine amount of deposit. All deposits will be based on a credit check from Online Utility Exchange. Deposit amounts will be based on credit worthiness of the applicant and are based on three levels of determination. If customer decides not to provide information for credit check, the highest deposit will be paid. Homeowners who rent, and reapply for service their credit check is good for one year. Businesses will pay \$36.50 and that fee is good for six months, and then they must reapply every six months.

**Green** Level – No deposit -- **Yellow** Level - \$100.00 Deposit -- **Red** Level - \$200.00 Deposit.

If sewer is disconnected for non-payment on a habitual basis (i.e., more than once), the town reserves the right to increase a customer's deposit to protect the town's liability. The customer must pay the outstanding balance and the next level of deposit before water/sewer service will be reinstated. I.E., if you have no deposit, and water/sewer is disconnected for nonpayment, you must pay outstanding balance AND \$100.00 deposit. Next offense, outstanding balance AND \$200.00 deposit. If you have \$100.00 deposit and water/sewer is disconnect for nonpayment, you must pay outstanding balance AND \$200.00 deposit.

Nonpayment Fee(NPF) - \$75.00 when sewer service is disconnected. Fee imposed regardless of whether the disconnection has occurred.

Late Fee – 10% of bill.

Returned Check Fee – State max of \$25.00

Credit Card Fee – Credit card fees are 3.4% of bill in person, on phone or online.

## VIII. Refunds

Refunds will be issued less a 10% administration fee. Amounts that exceed \$1,000.00 must be approved by the Board of Aldermen and subject to a 10% administrative fee. Any development fees I.E., sewer transmission, must be approved by the BOA regardless of price.



# Town of Shallotte

## Resolution No. 23-04

### Resolution Revising the Current Fee Schedule for the Town of Shallotte

**Whereas**, the Town needs to review each subdivision, rezoning, annexation, text amendment, landscaping plan, site plan, site plan modification, water and sewer charges and capital reserve fees, and

**Whereas**, each review may be different and may require the review of outside sources other than staff, and

**Whereas**, the Town of Shallotte wishes to establish a fee schedule that requires the applicant to pay for the costs associated with the review and approval of planning related matters, and

**Whereas**, the Town of Shallotte previously has adopted the Town fee schedule as part of the budget ordinance passed on or about June 15, 2023, which specifically authorizes the Board of Aldermen to amend the fee schedule by adoption of a resolution;

**Whereas**, this fee schedule needs to be changed periodically due to the cost of doing business, and

**Now, therefore be it resolved** by the Shallotte Board of Aldermen that the attached amended fee schedule will become effective July 1, 2024.

This resolution introduced, moved and approved by the Shallotte Board of Aldermen during a meeting on this 15th day of June, 2023.

Attest:

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Natalie Goins,  
Town Clerk

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Walt Eccard  
Mayor

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