



FINAL ZONING COMPLIANCE CHECKLIST

| | |
|--------------------------|-------|
| <i>Official Use Only</i> | |
| P&Z#: | _____ |
| Date Rec'd: | _____ |
| Rec'd By: | _____ |
| Final Inspection: | _____ |

Town of Shallotte • PO Box 2287, Shallotte, NC 28459 • 116 Cheers Street, Shallotte, NC 28470 • Phone: (910) 754-4032 • Fax: (910) 754-2740

A Town of Shallotte Final Certificate of Zoning Compliance is required in order to receive a Certificate of Occupancy from Brunswick County Building Inspections. This application must be complete and all requirements must be satisfied before a final site inspection will be conducted and before a Final Certificate of Zoning Compliance will be issued.

Project Name: _____

SECTION 1: APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

| | | |
|--------------|------------|--------------|
| Phone: _____ | Fax: _____ | Email: _____ |
|--------------|------------|--------------|

SECTION 2: PROPERTY INFORMATION

Street Address: _____

| | |
|---------------------------|---|
| Parcel Tax ID #(s): _____ | Total Building Size: (Square Feet) _____ |
|---------------------------|---|

SECTION 3: SUBMISSION REQUIREMENTS

Check (☑) below for each that has been provided or completed.

WATER

- NCDENR PWS Permit Application
- Engineer's Certification
- As-Built Plans

SEWER

- NCDENR DWQ Sewer Permit Application
- Engineer's Certification
- As-Built Plans

STORMWATER

- Approved NCDENR DWQ Stormwater Permit
- Town of Shallotte Stormwater Permit Application
- As-Built Plans

| | |
|---|-------|
| <i>Official Use Only</i> | |
| <input type="checkbox"/> Signed by Utility Director | _____ |
| <input type="checkbox"/> Submitted to Town Engineer | _____ |
| <input type="checkbox"/> Certified by Town Engineer | _____ |
| | |
| <input type="checkbox"/> Signed by Utility Director | _____ |
| <input type="checkbox"/> Submitted to Town Engineer | _____ |
| <input type="checkbox"/> Certified by Town Engineer | _____ |
| | |
| <input type="checkbox"/> Signed by NCDENR | _____ |
| <input type="checkbox"/> Certified by Town Engineer | _____ |
| <input type="checkbox"/> Certified by Town Engineer | _____ |

TRANSPORTATION

- Approved NCDOT Driveway Permit
- Shallotte Driveway Permit Application
- Road Construction Engineer's Certification
- As-Built Plans

- Signed by NCDOT _____
- Signed by Administrator _____
- Submitted to Town Engineer _____
- Certified by Town Engineer _____

FIRE PROTECTION

- Final Fire Marshal Inspection

- Certified by Fire Marshal _____

SECTION 4: APPLICANT/OWNER SIGNATURE

In filing this form I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.

Signature: _____

Date: _____