

**SHALLOTTE BOARD OF ALDERMEN  
REGULAR MEETING AGENDA  
DECEMBER 7, 2021  
5:15 P.M.**

The Shallotte Board of Aldermen met for a regular meeting on December 7, 2021 at 5:15 p.m. in the meeting chambers located at 110 Cheers Street with Mayor Walt Eccard presiding.

Aldermen present: Carson Durham, Larry Harrelson, Adam Stanley, Gene Vasile and Jimmy Bellamy

Aldermen absent: None

Staff present: Sandy Strickland, Robert Waring, Attorney Laura Thompson, Scott Branning, Paul Dunwell, Dan Formyduval and Isaac Norris (Town Manager Mimi Gaither away on vacation)

**I. CALL TO ORDER**

Mayor Eccard called the meeting to order. A motion was made by Adam Stanley seconded by Gene Vasile to open the meeting. Motion carried 5 yes 0 no.

**II. INVOCATION & PLEDGE**

Reverent Catherine Moore gave the Invocation followed by the Board and audience reciting the Pledge of Allegiance.

**III. OATHS OF OFFICE ADMINISTERED TO THE FOLLOWING:**

Town Clerk Sandy Strickland administered the Oath of Office to the following:

1. Mayor – Walt Eccard
2. Alderman – Jimmy Bellamy
3. Alderman – Gene Vasile

**IV. APPOINTMENT OF MAYOR PRO-TEM & PRESIDING OFFICER**

A motion was made by Adam Stanley seconded by Larry Harrelson to appoint Carson Durham as Mayor Pro-Temp and Gene Vasile as presiding officer. Motion carried 5 yes 0 no.

V. **AGENDA AMENDMENTS & APPROVAL OF AGENDA**

A motion was made by Gene Vasile seconded by Jimmy Bellamy to approve the agenda as submitted. Motion carried 5 yes 0 no.

VI. **PUBLIC COMMENTS (3 minutes or less per person please)**

No comments.

VII. **DEPARTMENT REPORTS**

1. Police

2. Fire

3. Planning

- A motion was made by Carson Durham seconded by Gene Vasile to approve Resolution 21-10 – GSATS Study Direct Attributable Funds Program Grant. Motion carried 5 yes 0 no.

4. Public Utilities

5. Finance

- A motion was made by Adam Stanley seconded by Carson Durham to approve the Low Income Household Water Assistance Program, which will help qualifying residents with water/sewer bills. Motion carried 5 yes 0 no.

6. Media & Events

7. Administration

8. Mayors Monthly Activities

**VIII. CONSENT AGENDA**

A motion was made by Gene Vasile seconded by Jimmy Bellamy to approve the following consent agenda items:

1. November 3, 2021 Regular Meeting Minutes
2. Budget Adjustment
  - BA-21-22-8 (Riverwalk Grand Opening \$4,100)
  - BA-21-22-9 (Riverwalk additional sod \$45,000)
  - BA-21-22-10 (ARP money for sub recipients \$55,000)
  - BA-21-22-11 (Municipal Engineering \$115,787.50)
3. Brierwood Entrance Sign

Motion carried 5 yes 0 no.

**IX. PUBLIC HEARING (1)**

**UDO TEXT AMENDMENT, ORDINANCE 21-20: ARTICLE 2, SECTION 2-2**

A staff initiated zoning text amendment to the Town's UDO which will provide an update to the Town's zoning regulations so as to define the term "density".

1. A motion was made by Gene Vasile seconded by Adam Stanley to open Public Hearing (1). Motion carried 5 yes 0 no.
2. Public Comments/Questions – There were no comments at this time
3. A motion was made by Carson Durham seconded by Adam Stanley to close Public Hearing (1). Motion carried 5 yes 0 no.
4. Board Comments/Questions

5. A motion was made by Jimmy Bellamy seconded by Carson Durham to approve the Board of Aldermen Statement of Consistency. Motion carried 5 yes 0 no.
6. A motion was made by Gene Vasile seconded by Carson Durham to Approve Ordinance 21-25 providing an update to the Town's zoning regulations so as to define the term "density". Motion carried 5 yes 0 no.

## **X. PUBLIC HEARING (2)**

### **PETITION FOR VOLUNTARY ANNEXATION: NATALIE ST. JOHN, 453 RED FOX ST NW**

Ms. St. John has submitted an Annexation Petition for property located along Red Fox St. NW Shallotte, NC (Parcel ID # 197AB001). The property owner has requested that the property be rezoned to Residential-10.

1. A motion was made by Jimmy Bellamy seconded by Carson Durham to open Public Hearing (2). Motion carried 5 yes 0 no.
2. Public Comments/Questions- Planner Robert Waring stated the applicant has requested annexation for a single family home in order to tie into the Town's sewer.
3. A motion was made by Adam Stanley seconded by Gene Vasile to close Public Hearing (2). Motion carried 5 yes 0 no.
4. A motion was made by Adam Stanley seconded by Gene Vasile to approve Annexation Ordinance 21-23 annexing property along Red Fox Street NW (Parcel ID#197AB001). Motion carried 5 yes 0 no.
5. A motion was made by Jimmy Bellamy seconded by Carson Durham to approve the Board of Aldermen Zoning Statement of Consistency. Motion carried 5 yes 0 no.
6. A motion was made by Gene Vasile seconded by Larry Harrelson to approve rezoning parcel ID# 197AB001, located along Red Fox Street NW from RAM-15 to R-10. Motion carried 5 yes 0 no.

## **XI. PUBLIC HEARING (3)**

### **PETITION FOR VOLUNTARY ANNEXATION: PHILLIP & JEAN CHEERS, LIVING TRUST, NORTH SIDE OF HOLDEN BEACH RD. (HWY 130) & RED BUG RD.**

Mr. Frank Braxton on behalf of the property owners has submitted an Annexation Petition for property located along Holden Beach Rd. (Parcel ID # 1820012002). The property owner has requested that the property be rezoned to Multi-Family-6.

1. A motion was made by Jimmy Bellamy seconded by Gene Vasile to open Public Hearing (3). Motion carried 5 yes 0 no.
2. Public Comments/Questions - David Haddock, adjoining property owner has concerns with increased traffic this project would entail and he also stated that he does not want to see condominiums built in this neighborhood. Representative Frank Braxton was present and stated the potential project would require a special use permit, which has not been applied for. He addressed a concern with increased traffic and noted the NCDOT would regulate any driveway permits and they have stressed that no access would be allowed off Winfree Way. Larry Branch, homeowner on Winfree Way also commented on increased traffic flow.
3. A motion was made by Carson Durham seconded by Gene Vasile to close Public Hearing (3). Motion carried 5 yes 0 no.
4. A motion was made by Adam Stanley seconded by Gene Vasile to approve Annexation Ordinance 21-24 annexing property along Holden Beach Road (Parcel ID#1820012002). Motion carried 5 yes 0 no.
5. A motion was made by Carson Durham seconded by Gene Vasile to approve the Board of Aldermen Zoning Statement of Consistency. Motion carried 5 yes 0 no.
6. A motion was made by Larry Harrelson seconded by Jimmy Bellamy to approve rezoning parcel ID# 1820012002, located along Holden Beach Road from RAM-15 Multi-Family-6. Motion carried 5 yes 0 no.

## XII. DISCUSSION ITEMS

1. Memorandum of Understanding with Brunswick County – Rate Subsidy – A motion was made by Carson Durham seconded by Gene Vasile to authorize staff to continue discussions with Brunswick County. Attorney Thompson will work with Attorney McCarley regarding a first draft MOU. Motion carried 5 yes 0 no. More information should be available at the January meeting.

2. COVID-19 Testing

- Weekly testing started on November 8, 2021
- All tests thus far have been negative
- Averaging 29 employees weekly

A motion was made by Gene Vasile seconded by Carson Durham to continue weekly COVID-19 testing thru the month of December and the Board will revisit this item each month to determine if less frequent testing is needed. Motion carried 5 yes 0 no.

Alderman Carson Durham was excused from the meeting at 6:35 p.m.

A motion was made by Gene Vasile seconded by Larry Harrelson to approve the following ARP funding contracts in the amounts below. Motion carried 4 yes 0 no.

3. ARP Funding Contracts

- Brunswick Family Assistance - \$50,000
- South Brunswick Interchurch Council - \$5,000

4. Brunswick County Homeless Coalition – ARP Funding request \$5,000

- Approve ARP Funding Contract (contingent upon approval above)

5. A motion was made by Gene Vasile seconded by Jimmy Bellamy to approve the following Board Re-Appointments:

- Planning Board/Board of Adjustment – January 2022
  1. Chris Raynor
  2. Ron Johnson
  3. Glenn Humbert (ETJ)

4. Melodie Bryant
  5. Rich Gannaway
- ABC Board – January 2022
    1. Chris Lane
  - Fireman’s Relief Fund – January 2022
    1. Tony Hewett
    2. Mimi Gaither
  - Cape Fear Council of Governments (COG) – January 2022
    1. Carson Durham

Motion carried 4 yes 0 no.

6. Code Enforcement Service – A motion was made by Adam Stanley seconded by Gene Vasile to pursue an agreement with N-Focus Local Government Services, providing Code Enforcement for the Town of Shallotte. The contract will be brought back to the Board for final review and approval. Motion carried 4 yes 0 no.

### **XIII. CLOSED SESSION**

1. A motion was made by Adam Stanley seconded by Gene Vasile Pursuant to N.C.G.S. 143-318.11 (a) (3), go into closed session at 6:56 p.m. to consult with the Attorney in order to protect the attorney-client privilege. Motion carried 4 yes 0 no. A motion was made by Jimmy Bellamy seconded by Gene Vasile to resume regular session at 7:17 p.m. Motion carried 4 yes 0 no.

### **XIV. ADJOURN**

A motion was made by Jimmy Bellamy seconded by Adam Stanley to adjourn the meeting at 7:18 p.m. Motion carried 4 yes 0 no.

Respectfully submitted,

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Sandy Strickland, CMC

Date

