**SHALLOTTE BOARD OF ALDERMEN**

**MEETING**

**NOVEMBER 3, 2010**

**PRE-AGENDA**

**5:15 P.M.**

The Shallotte Board of Aldermen met for a pre-agenda meeting and regular meeting on November 3, 2010 at 5:15 p.m. in the meeting chambers located at 110 Cheers Street with Mayor Buddy Kelly presiding.

Aldermen present: Alan Lewis, Larry Harrelson, Walt Eccard, Mike Pease and Jimmy Bellamy

Aldermen absent: None

Staff present: Sandy Strickland, Mimi Gaither, Albert Hughes, Allen Serkin, Paul Dunwell and Rodney Gause

1. **CALL TO ORDER**

Mayor Kelly called the meeting to order. A motion was made by Alan Lewis seconded by Walt Eccard to open the meeting. Motion carried 5 yes 0 no.

1. **INVOCATION & PLEDGE**

Albert Hughes gave the Invocation followed by the Board and audience reciting the Pledge of Allegiance.

1. **AGENDA AMENDMENTS & APPROVAL OF AGENDAS**

A motion was made by Walt Eccard seconded by Mike Pease to amend the regular meeting agenda by adding the Vision Plan and Recycling Contract to the November 18, 2010 workshop agenda. Motion carried 5 yes 0 no.

1. **WASTE INDUSTRIES RECYCLING CONTRACT**

Mr. Greg Brinkley was present to discuss the recycling contract amendment between the Town of Shallotte and Waste Industries, which expires on 12-31-2010. The Town had inquired about Brunswick County going to curbside recycling and have decided to make a decision in early 2011 with the intention to begin the program on 7-1-2011. If the Town wanted to proceed with the 96 gallon recycle cart, Waste Industries would replace the 18 gallon bin and provide every other week service for a fee of $3.50 per cart per month. It was the consensus of the Board to place this on the November 18, 2010 workshop agenda for discussion/action.

1. **DEPARTMENT REPORTS**

The monthly departmental reports have been submitted, there were no comments at this time.

1. Police
2. Fire
3. Planning (including Fire Marshal’s report)
4. Public Works
5. Administration
6. **REGULAR AGENDA QUESTIONS/DISCUSSION**
7. **RE-CONVENE FOR REGULAR MEETING** – Since the pre-agenda meeting ended at 6:00 p.m. the Board went directly into the regular meeting.

**REGULAR MEETING AGENDA**

**6:00 P.M.**

1. **RECOGNITION OF SUMMERFEST SPONSORS-** The sponsors of the 2010 SummerFest were presented with certificates of appreciation on behalf of the Town of Shallotte. The Mayor and Board thanked those in attendance for their continued generosity.
2. **PUBLIC HEARING (1)**
3. A motion was made by Mike Pease seconded by Jimmy Bellamy to open public hearing (1). Motion carried 5 yes 0 no.

1. **Ordinance #10-15:** An Ordinance amending the Town of Shallotte Unified Development Ordinance (UDO) to (1) delete the table of regulations for conditional uses; (2) create a section of supplemental use standards; (3) update the regulation of travel trailer parks, RV parks, and campgrounds to permit RV resort subdivisions; (4) make minor adjustments to the Table of Uses; and (5) update the regulations related to the construction of sidewalks. Planner Allen Serkin reviewed the proposed amendment and asked if anyone had any questions or concerns.
2. Audience comments/questions – There was no one in attendance for this public hearing.
3. A motion was made by Walt Eccard seconded by Mike Pease to close public hearing (1). Motion carried 5 yes 0 no.
4. A motion was made by Walt Eccard seconded by Larry Harrelson to approve **Ordinance #10-15**: An Ordinance amending the Town of Shallotte Unified Development Ordinance (UDO) to (1) delete the table of regulations for conditional uses; (2) create a section of supplemental use standards; (3) update the regulation of travel trailer parks, RV parks, and campgrounds to permit RV resort subdivisions; (4) make minor adjustments to the Table of Uses; and (5) update the regulations related to the construction of sidewalks. Motion carried 5 yes 0 no.
5. **PUBLIC HEARING (2)**
6. A motion was made by Jimmy Bellamy seconded by Mike Pease to open public hearing (2). Motion carried 5 yes 0 no.
7. **Ordinance #10-16:** An Ordinance amending the Town of Shallotte Unified Development Ordinance (UDO) to update and clarify the procedure for modifying permits, plans, and plats approved by the Planning Board or Board of Aldermen, including commercial site plans, master development plans, subdivision plats, and conditional use permits. Planner Allen Serkin reviewed the proposed amendment and asked if anyone had any questions or concerns.
8. Audience comments/questions – There was no one in attendance for this public hearing.
9. A motion was made by Walt Eccard seconded by Mike Pease to close public hearing (2). Motion carried 5 yes 0 no.
10. A motion was made by Alan Lewis seconded by Walt Eccard to approve **Ordinance #10-16:** An Ordinance amending the Town of Shallotte Unified Development Ordinance (UDO) to update and clarify the procedure for modifying permits, plans, and plats approved by the Planning Board or Board of Aldermen, including commercial site plans, master development plans, subdivision plats, and conditional use permits. Motion carried 5 yes 0 no.
11. **PUBLIC COMMENTS (3 minutes or less per person please)**

Pete Mace wanted to make a few comments regarding public hearing (1), stating he would soon have a set of plans to present to the Planning Board shortly regarding an RV park. He thanked the Board for approving these amendments.

1. **CONSENT AGENDA**
2. A motion was made by Larry Harrelson seconded by Alan Lewis to approve

 the following items:

* October 5, 2010 regular meeting minutes
* Budget Adjustments:
1. BA-10-11-09 – Property Acquisitions ($293,622.89)
* Appoint Marge Comer as Appearance Committee member
* Motion to approve/deny Ordinance #10-17 an Ordinance creating, establishing and recognizing a code of ethics governing the Town Planning Board, the Board of Aldermen and all members of Boards and Committees serving or advising the Town; amending and adding to an Ordinance adopting the Unified Development Ordinance and as may have been previously amended, also relating the Unified Development Ordinance, Section 3 of the UDO and Related Matters; and, effective date.

Motion carried 5 yes 0 no.

1. **DISCUSSION ITEMS**
2. Part F Grant – Status Update: A motion was made by Alan Lewis seconded by Larry Harrelson to allow staff to proceed with terminating the PARTF project. Motion carried 5 yes 0 no. Alderman Harrelson thanked staff for their efforts, but agrees it is not in the Town’s best interest to try and proceed with this project at this particular time.
3. Brunswick County Bowling Center – A motion was made by Walt Eccard seconded by Mike Pease to approve a water/sewer adjustment in the amount of $2,936.69 ($1,035.59 wholesale water/$1,901.10 sewer) for Brunswick Bowling Center. Motion carried 5 yes 0 no.
4. A motion was made by Jimmy Bellamy seconded by Mike Pease to recess until

 November 18, 2010 @ 4:00 p.m. for a workshop to discuss The Permit Extension

 Act. Motion carried 5 yes 0 no.

Respectfully submitted,

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Town Clerk Date